

**DESCRIPTION OF THE COURSE OF STUDY  
FOR EXCHANGE STUDENTS**

<b>Kod przedmiotu</b>	0413.3.LOG1.B/C29.LZA	
<b>Name of the course in</b>	English	<i>Diploma Seminar (Bachelor)</i> Seminarium dyplomowe
	Polish	

**1. LOCATION OF THE COURSE OF STUDY WITHIN THE SYSTEM OF STUDIES**

<b>1.1. Field of studies</b>	Logistics
<b>1.2. Form of studies</b>	Full Time / Part Time
<b>1.3. Level of studies</b>	I degree (Bachelor's Degree)
<b>1.4. Profile of studies</b>	Academic
<b>1.5. Person responsible for the card</b>	Prof. A. Wójcik-Karpacz, PhD
<b>1.6. Kontakt</b>	a.wojcik-karpacz@ujk.edu.pl

**2. GENERAL CHARACTERISTICS OF THE COURSE OF STUDY**

<b>2.1. Language</b>	English, Polish
<b>2.2. Prerequisites</b>	none

**3. DETAILED CHARACTERISTICS OF THE COURSE OF STUDY**

<b>3.1. Form of classes</b>	practical classes, e-learning	
<b>3.2. Place of classes</b>	practical classes at University, e-learning – educational platform	
<b>3.3. Form of assessment</b>	graded credit	
<b>3.4. Didactic methods</b>	Individual work, teamwork, discussion, mini-lecture, multimedia presentation	
<b>3.5. Literature</b>	<b>Basic</b>	<ol style="list-style-type: none"> <li>1. B. Zbroińska, Piszę pracę licencjacką i magisterską. Praktyczne wskazówki dla studenta. Kielce. Wydawnictwo Uniwersytetu Jana Kochanowskiego 2010.</li> <li>2. R. Zenderowski, Technika pisania prac magisterskich i licencjackich, CeDeWu, Warszawa 2009.</li> <li>3. W. Czakon, Podstawy metodologii badań w naukach o zarządzaniu, Oficyna Wolters Kluwer business, Warszawa 2015.</li> </ol>
	<b>Additional</b>	<p>Literature depends on the subject of the diploma thesis.</p> <ol style="list-style-type: none"> <li>1. L. Neuman, Asics of Social Research, Pearson, 2004.</li> </ol>

**4. OBJECTIVES, SYLLABUS CONTENT**

<p><b>4.1. Subject objectives</b></p> <p><b>Seminar:</b></p> <p><b>C1. Knowledge</b> – Mastering the principles of creating the text of a scientific work.</p> <p><b>C2. Skills</b> –Acquiring the skills of writing a diploma thesis. Acquisition of the ability to formulate the problem, self-assessment and conclusions, and to argue their position.</p> <p><b>C3. Social competences</b> – Preparation for independent solving of theoretical and practical problems</p>
<p><b>4.2. Detailed syllabus</b></p> <p><b>Seminar:</b></p> <ol style="list-style-type: none"> <li>1. Substantive and formal requirements for the preparation of diploma theses. The essence of diploma theses.</li> <li>2. The process of creating diploma theses.</li> <li>3. Sources of scientific information. Basic bibliographic and statistical databases appropriate for the sciences management and quality. Rules for the preparation of the diploma thesis.</li> <li>4. Technique of writing a thesis - structure (e-learning).</li> <li>5. Technique of writing a diploma thesis: preparatory activities, work construction, title, introduction, chapters, ending and the relationships between them.</li> <li>6. Development of a bibliography (e-learning).</li> <li>7. Presentation of the results of empirical research.</li> <li>8. Development of tables and figures. The use of IT in the process of creating diploma theses. Research methods used in the process of creating diploma theses. Data processing methods. Research methods.</li> <li>9. The technique of writing diploma theses - technical development of the main thesis material (e-learning).</li> <li>10. Discussion on the concept and developed fragments of the diploma thesis.</li> <li>11. Presentation of partial and comprehensive research results.</li> <li>12. Rules of the Uniform Anti-Plagiarism System (JSA) - copyright (e-learning)</li> </ol>

#### 4.3. Subjects' learning outcomes

LO	A student who has passed a subject	Reference to directional learning outcomes
In terms of <b>KNOWLEDGE:</b>		
W01	knows the principles of preparing a diploma thesis, its layout, elements of the main text, bibliographic description and footnotes.	LOG1A_W01
W02	knows how to formulate a research problem.	LOG1A_W01
W03	knows research methods used in economic sciences	LOG1A_W01
in terms of <b>SKILLS:</b>		
U01	Can search for literature on the subject and use various sources and conduct independent research work	LOG1A_U17
U02	Has the ability to formulate a research problem, solve it and write a thesis on a given topic related to the field of study and specialization.	LOG1A_U18
U03	knows how to select research methods appropriate to the problem	LOG1A_U17
In terms of <b>SOCIAL COMPETENCES:</b>		
K01	Has the habit of independent work, self-education and updating and accumulation of knowledge from various sources.	LOG1A_K07

#### Ways of verifying the achievement of the learning outcomes in question

Learning outcome	Way of verifying (+/-)							
	Own research							
	Form of classes							
	W	E-learning	...					
W01	+							
W02	+							
W03	+							
U01	+	+						
U02	+	+						
U03	+	+						
K01	+	+						

#### 4.5. Criteria for assessing the degree of achievement of learning outcomes

Form of classes	Grade	Assessment criteria
Seminar	3	Obtaining from 50% to 59% of the required progress in the preparation of the thesis, specified in a given semester, and attendance at classes..
	3,5	Obtaining from 60% to 69% of the required progress in the preparation of the thesis, specified in a given semester, and attendance at classes.
	4	Obtaining from 70% to 79% of the required progress in the preparation of the thesis, specified in a given semester, and attendance at classes.
	4,5	Obtaining from 80% to 89% of the required progress in the preparation of the thesis, specified in a given semester, and attendance at classes.
	5	Obtaining from 90% to 100% of the required progress in the preparation of the thesis, specified in a given semester, and attendance at classes.
E-learning	Passed	Developing fragments of a scientific (diploma) thesis, taking into account the learned principles of making bibliographic references. Development of a bibliography of scientific (diploma) work.

#### 4. ECTS POINTS BALANCE - STUDENT WORKLOAD

Category	Student workload	
	Full time studies*	Part time studies*
NUMBER OF HOURS IMPLEMENTED WITH DIRECT PARTICIPATION OF THE TEACHER /CONTACT HOURS/	160	140
Participation in seminar	45	40
Preparation of materials for the diploma thesis	100	100

<i>Other: e-learning</i>	15	0
<i>STUDENT'S INDEPENDENT WORK /NON-CONTACT HOURS/</i>	<b>90</b>	<b>110</b>
<i>Writing diploma thesis</i>	90	110
<b>TOTAL HOURS</b>	<b>250</b>	<b>250</b>
<b>ECTS Credits</b>	<b>10</b>	<b>10</b>